



Person Centered Service Planning

PRE-PLANNING

Developed a Process that Includes:

- **Support Coordinator Contributions**
 - Manage the process
 - Disseminate, review, update, and create information about the Person
 - Assist Person to review goals and accomplishments
 - Support Person in skills to manage meeting (run meeting, agenda, invite participants)
 - Schedule meeting, prepare needed environment (process needs to be understandable)
 - Facilitate informed choice
- **Provider Contributions**
 - Review, update, and create information about the Person
 - Supports, progress, discovery tools
 - Support Person in skills to manage meeting
- **Individual/Families/Guardians Contribution**
 - Understand and contribute to the process
 - Review, update, and create information about the Person
 - Assessment, supports, progress, discovery tools



****** Need to define if and how the process and contributions are documented in each PCSP for Settings Rule Compliance

- Multiple Inputs for Assessment (Person, SC, provider, family, co-workers, friends, etc.)
 - Include different perspectives in pre-planning and annual meeting
 - Use system technology to facilitate input
- Based on Charting the LifeCourse Domains
 - Daily Life and Employment, Community Living, Social and Spirituality, Healthy Living, Safety and Security, Citizenship and Advocacy, and “Other”
- Utilize a “tool box” approach to gather desired life assessment data for an Individual
 - Charting the LifeCourse tools
 - Life trajectory worksheet
 - Integrated long term service and support needs template
 - Tool for developing a vision
 - Integrated supports star worksheet
 - Tool for exploring decision making
 - Other tools as appropriate



ASSESSMENTS



GOALS

Issues/concerns uncovered during the work group:

1. The link between Supports and Budget lines does not promote flexibility.
-Separating the link between dates of services and the date range of “supports” (goal or non-goal supports).
2. Separate the services (ISP) from the Action Plan.
-Integrating service amounts with Goals and Supports places too much emphasis on the service amount/duration/frequency.
3. Allow monthly summaries to address the broader vision of a Person’s desired life and not get dinged in the quality review process.
-We will pursue this with QM/OQD.
4. Goals are too limiting. That is, goals focus on a narrow segment of a Person’s life and run the risk of not addressing the broader perspective of a person’s desired life.
-We could refer to the goals as a “focus” of the domain rather than as goals. However, there is concern about adding new language that may be confusing.

GOAL PROCESS



1. Develop a description (assessment) of a Person's desired life using the Charting the Life Course domains.
-Utilize Charting the LifeCourse tools or other tools to collect this information.
2. From these domains, identify what are the focus areas (goals) for the Person for the plan cycle.
3. For the identified focus/goal areas, develop the goal statements, supports, and support strategies.

Domain	Individual Assessment
Daily Life and Employment	
Community Living	
Social and Spirituality	
Healthy Living	
Safety and Security	
Citizenship and Advocacy	

#1. Person centered information for each "domain". Information collected would utilize multiple information sources including the Person, family, friends, coworkers, and providers.

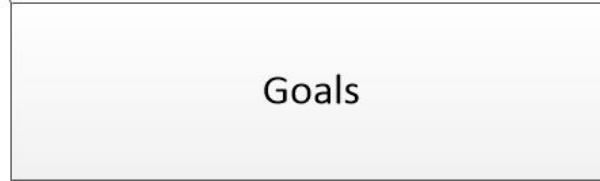
Goals

#2. Person centered goals that have been identified as most important and specific areas that the Person has chosen as current priority for meeting his/her "desired life".

QA/OQD REVIEW

Domain	Individual Assessment
Daily Life and Employment	
Community Living	
Social and Spirituality	
Healthy Living	
Safety and Security	
Citizenship and Advocacy	

#1. Person centered information for each “domain”. Information collected would utilize multiple information sources including the Person, family, friends, coworkers, and providers.



#2. Person centered goals that have been identified as most important and specific areas that the Person has chosen as current priority for meeting his/her “desired life”.

Domain
Daily Life and Employment
Community Living
Social and Spirituality
Healthy Living
Safety and Security
Citizenship and Advocacy

#3. Activities and opportunities that are consistent with life domains but have not necessarily been identified for the Person.

GOAL QUESTIONS



Strengths, Barriers, and Current Situation

Documented in a single section of the plan and would apply as appropriate to specific goals and supports; -OR- Would there be enough occasions that they should be recorded specific to a goal?



Parts of a Goal

- Goal Statement
- Supports for the Goal
- Link to Important TO items
- Short or Long Term (with timeline and due dates)



IMPORTANT FOR'S

- Continue to use them with the selection of services in the ISP
 - Link to a specific service(s)
 - Need to classify for due diligence

EMPLOYMENT

Enhance the Daily Life/Employment domain

- Check boxes for level of involvement in employment such as Currently Employed, Wants a Job, and Not Employment Age.
 - A module will open relevant to next steps, specific questions to answer, and place to establish a goal.

Module that opens when CBE is established as a service code in plan

- Spot to enter date of annual career counseling
- Justification for service



WHAT'S NEXT?

- Employment: documenting informed consent, employment goals, and modifications to working in competitive integrated settings.
- Documenting modifications for residential and non-residential settings by service code.
- Plan versions to make it understandable for different team members.
- Post planning and plan monitoring.
- Monthly summaries

QUESTIONS?